COVER

❖ *Applicant's portrait*

    ➢ *The portrait should have the following characteristics:*

        ▪ *Formal dress*

        ▪ *Can clearly see the applicant's face*

❖ *Applicant's name*

❖ *School's name*

❖ *School's program, for instance, the Sciences and Mathematics program, etc.*

Page 1

<u>Applicant Profile</u>

Name: .... Nickname: ....

Date of Birth: .... Age: ....

Nationality: ....

Address: ....

....

Email: .... Phone: ....

<u>Parents information</u>

Father

Name: .... Phone: ....

Occupation (Optional): ....

Mother

Name: .... Phone: ....

Occupation (Optional): ....

Page 2

Education

High school (grade 10 and above)

School name: ....

Program: .... CGPA: ....

Math GPA: .... Physics GPA: .... English GPA: ....

Awards and Certificates

Applicant lists and summarizes awards, most outstanding awards/certificate which related to the applied program. Certificates can later be attached to the reference section.

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*Remark: 1) Please calculate your GPA (grade point average) on a 4.0 scale

2) For Engineering programs, please indicate your GPA for Math, Physics, and English.

3) For Computer Engineering, Digital Engineering, and Management programs, please indicate your GPA for Math and English.

Page 3

Skills

❖ English competency

Applicant refers to the Common European Framework of Reference (CEFR) from A1 to C2 if applicable.

Standardize test: .... Test Date:..................................

Writing: .... Reading: ....

Listening: .... Speaking: ....

❖ Programming skill, and computer software

Listed as competency levels such as beginner, intermediate, advanced, or expert.

❖ Others

Applicant lists personal skills, soft skills, and sport skills as competency levels.

Page 4

Statement of Purpose

- ❖ *Introduce yourself, your interests, and motivations.*

- ❖ *Summarize your education background.*

- ❖ *Indicate what you would like to study at this university.*

Page 5

<u>Transcript of Records</u>

❖ *Attach your high school transcript (clearly visible) that contains the latest GPA.*

Page 6

Project, Activities, and Work Experiences

❖ *Applicant attached evidence of participation in the following projects, activities, and work experiences:*

 ➤ *Science project, computer project, artwork, etc.*

 ➤ *School activities e.g., club, student council, etc.*

 ➤ *Out-of-school activities*

 ➤ *Volunteer*

 ➤ *Work experiences e.g., part-time job, job training, etc.*

❖ *Applicant may use up to two pages (only if necessary).*

Page 7-10

<u>**References**</u>

❖ *Additional spaces for the certificate and awards:*

  ➢ *English proficiency standardizes test certificate, e.g., IELTS, TU-GET, etc.*

  ➢ *Other standardizes test certificates e.g., SAT, A-level, etc.*

  ➢ *Programming skill, and computer software certificates.*

  ➢ *Other certificates and further references.*

❖ *Applicant may use up to 4 (four) pages (only if necessary).*

❖ *Others*